

FORM P

Pursuant to Article 50 of the Energy Law ('Official Gazette RS', № 84/04)

The Minister of Mining and Energy passes the following

RULEBOOK
on Amendments to Rulebook on Requirements Regarding Professional Staff and
Terms of Issuing and Revoking of Energy Licenses

(This Rulebook were published in 'Official Gazette RS', № 40/2006 from May 12, 2006)

Article 1

The Rulebook on Requirements Regarding Professional Staff and Terms of Issuing and Revoking of Energy Licenses ('Official Gazette RS', № 117/05), in Article 3, paragraph 1 after words: 'electricity distribution system operation', the following words are added: 'heat generation, heat distribution, heat distribution system operation,'.

Article 2

In Article 4, paragraph 1, after Item 15), new Item 15a) is added to read:

'15a) oil derivatives retail (petrol stations)'.

In paragraph 2 words: 'heat generation and distribution activities in heating plants' shall be replaced with the following words: 'heat generation, heat distribution, heat distribution system operation and heat trade for the needs of tariff buyers'.

Article 3

Article 5 is amended and reads:

'Energy license application shall be submitted to the Agency on Form P – 1, i.e. competent authority on Form P – 2.

Forms P – 1 and P – 2 were printed with this Rulebook, making their integral part.

Forms from paragraph 1 herein shall in particular contain:

- 1) General data on the applicant;
- 2) List of energy facilities with basic technical characteristics;
- 3) Data on the fulfilment of requirements regarding professional staff for technical operation, i.e. requirements regarding the number of employees/professionals and professional qualifications for carrying out energy activity.

Energy entities shall provide data from paragraph 3, Items 2) and 3) herein on Forms P – 1 and P – 2 for energy facilities used in carrying out of activities for which they submit a license application.'

Article 4

In Article 6, paragraph 1 Item 2) is amended and reads:

'2) Abstract from the domestic companies' register, the Act on Establishment and the Statute, if the energy entity has one, whereas the energy entity carrying out energy activity of public interest on the basis of Act on Empowerment or concession, shall submit an Act on Empowerment for such activity, i.e. concession contract.'

In point 3), paragraph 2 is amended and reads:

'Report of inspector from Item 3) herein shall contain:

- (1) Inspection report on the operating state of facilities, devices and plants which were not used for carrying out energy activity (newly-constructed facilities) prior to the submission of the

license application, i.e. facilities, devices and plants which were not used for carrying out energy activity for a period over one year (due to reconstructions, revitalisation or some other investment activities) – made on the basis of inspection control carried out for the purpose of determining whether the license requirements were met, with the attached list of inspected facilities and the conclusion on the fulfilment of stipulated license requirements;

(2) Report on the operating state of facilities, devices and plants in which energy entities carried out energy activities until the day of coming into force of this Rulebook, and which inspection control was carried out prior to the license application, with the list of inspected facilities and the conclusion on the fulfilment of stipulated license requirements;

(3) Conclusions on the fulfilment of stipulated license requirements, for facilities, devices and plants which were not used for carrying out energy activity prior to the submission of the license application, and whose inspection was not carried out during the process of determining license requirements, made on the basis of documents and reports of the energy entity on maintenance, revisions, overhauls, periodical testing and other undertaken measures, with the assessment of security and proper operating state of energy facilities, with the list of those facilities, signed and sealed by the responsible person of the energy entity. Documents and report of the energy entity shall make an integral part of the report of the competent inspector.'

Point 4) is amended and reads:

'4) Statement of the business bank verifying that the energy entity possess sufficient funds for carrying out energy activity or that it can provide the funds in the scope required for carrying out the energy activity for which the license application is submitted, i.e. statement of the business banks on turnover and daily average state of assets on all current accounts of the applicant for the previous two calendar years or a shorter period, if the applicant has been carrying out energy activity shorter than two calendar years.;

The applicant shall also submit, together with the evidence from paragraph 1, the following:

- (1) Solvency opinion i.e. standardised solvency reports: BON – 1 Complete Solvency Report and BON – 4 Data on Financial Position, issued by the competent authority and in accordance with the Law;
- (2) Balance sheet and profit and loss account for the previous two years, i.e. shorter period if the applicant has been carrying out the energy activity shorter for less than two years, and in case the entity is starting its business activities, it shall submit an opening balance sheet.

The applicant starting its business activities, i.e. carrying out energy activity, shall submit corresponding evidence verifying that it can provide funds in the scope necessary for carrying out energy activity, determined by a work or business plan, i.e. financial plan for the year for which it submits the license application (monetary part of the fixed capital, financial or other guarantees on execution, warranty or other guarantees in the amount of planned activities);'

Article 5

Article 8, paragraph 1 is amended and reads:

'Evidence from Article 6 of this Rulebook shall be submitted in original or certified transcript, whereas this evidence, apart from the Act on Establishment, the Statute, decision or other act registered with the corresponding activity of public interest, may not be older than four months as of the submission of the license application.'

Article 6

In Article 10, after the word: 'submission', the word: 'proper' is added.

Article 7

In article 11, paragraphs 3 and 4 are deleted.

Article 8

In Article 16, words: 'from Article 6, points 4) and 5)', are replaced with words: 'from Article 6, points 2), 4) and 5).

Article 9

Article 19 is amended and reads:

'The Agency shall inform transmission system operator, transport system operator, distribution system operator, natural gas storage operator and, market operator if energy entity carries out energy activities from Article 2, point 1) of the Law, about issue, revocation, i.e. temporary revocation of the license.'

Article 10

In Article 20, paragraph 3 is amended and reads:

'Data from the register are public, except for commercial and other confidential business data of the energy entity which the Agency, i.e. the competent authority shall keep as confidential, pursuant to the Law, other laws and regulations'.

Article 11

In Article 21, paragraph 2 is amended and reads:

'Inspection of the register and provision of data on the energy entity to which the license was issued or revoked, shall be executed in the manner and according to the procedure established by the act of the Agency, i.e. the competent authority, regulating the handling of confidential materials and data, i.e. the manner of maintaining the confidentiality of commercial and other confidential business data of energy entities.'

Article 12

This Rulebook shall come into force on the eight day from its publishing in the 'Official Gazette of the Republic of Serbia'.

№ 110-00-00026/2006-10

Belgrade, April 20, 2006

Minister

Radomir M. Naumov, signed

ENERGY AGENCY OF THE REPUBLIC OF SERBIA	
APPLICATION FOR ENERGY ACTIVITY LICENSE	
General instructions: Fill-in Sections I - VI including the statement on authenticity and validity in this request and attached documents, also attach all required evidence	
Applicant (name and head office – for legal persons; name and address – for entrepreneurs)	Acceptance seal of the Energy Agency of the Republic of Serbia
I hereby submit an application for the issuing of the license for energy activity pursuant to the provisions of the Energy Law ('Official Gazette', № 84/04) and Rulebook on Terms and Methods of Issuing and Revoking Energy Activities License	
I	APPLICATION FOR LICENSE ISSUING
Instruction: Circle only the number of one energy activity. Separate request should be submitted for each energy activity.	
№	Energy activity
1. <input type="checkbox"/>	Electricity generation of the total installed capacity of 1 MW or higher
2. <input type="checkbox"/>	Heat generation in CHPs (combined generation processes)
3. <input type="checkbox"/>	Electricity transmission
4. <input type="checkbox"/>	Transmission system operation
5. <input type="checkbox"/>	Electricity market organisation
6. <input type="checkbox"/>	Electricity trade for tariff customers
7. <input type="checkbox"/>	Electricity distribution
8. <input type="checkbox"/>	Electricity distribution system operation
9. <input type="checkbox"/>	Electricity retail for tariff customers
10. <input type="checkbox"/>	Electricity trade on the electricity market
11. <input type="checkbox"/>	Oil derivatives production
12. <input type="checkbox"/>	Oil transport via oil pipelines
13. <input type="checkbox"/>	Oil derivatives transport via product pipelines
14. <input type="checkbox"/>	Oil and oil derivatives storage
15. <input type="checkbox"/>	Oil and oil derivatives trade
15 a). <input type="checkbox"/>	Oil derivatives retail (gas stations)
16. <input type="checkbox"/>	Natural gas transport
17. <input type="checkbox"/>	Natural gas transport system operation
18. <input type="checkbox"/>	Natural gas storage
19. <input type="checkbox"/>	Natural gas storage operation
20. <input type="checkbox"/>	Natural gas distribution
21. <input type="checkbox"/>	Natural gas distribution system operation
22. <input type="checkbox"/>	Natural gas retail for tariff customers
23. <input type="checkbox"/>	Natural gas trade for tariff customers
24. <input type="checkbox"/>	Natural gas trade on free market

II		GENERAL DATA ON THE APPLICANT	
Name			
Head Office			
Address			
Company's ID number			
Company's tax ID number			
Phone		Fax	
E-mail			
Responsible person	Name		
	Surname		
	Address		
Account number from the Serbian corporate entities register			
<i>Energy activities for which the applicant holds the license</i>	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		
	8.		
	9.		
	10.		
<i>Other non-energy activities of the applicant</i>	1.		
	2.		
	3.		
	4.		
	5.		

III LIST OF ENERGY FACILITIES WITH BASIC TECHNICAL DATA						
Instruction: Section III is not filled-in for activities numbers 5, 6, 9, 10, 15, 22, 23 and 24 from Section I						
III-1 ELECTRICITY GENERATION OF TOTAL INSTALLED CAPACITY OF 1 MW OR MORE/HEAT GENERATION IN CHPs (for activities numbers 1 and 2 from Section I)						
III-1.1 HYDROPOWER PLANTS						
Power plant:			Place:			
HPP type:	(run-of-river, reservoir, pumped-storage, pumping)		River:			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
No	Name	Unit	Power plant	Generator set		
1	Total number/Generator set label			A1	A2	
2	Generator operation					
2.1	Installed power plant flow/generator set	(m ³ /s)				
2.2	Installed power plant capacity/generator set	(MW)				
2.3	Technical minimum of the power plant/generator set	(MW)				
3	Pumping operation					
3.1	Installed pumping flow of the power plant/pump	(m ³ /s)				
3.2	Installed pumping capacity of the power plant/pump	(MW)				
4	Reservoir					
4.1	Useful volume of the reservoir	(10 ⁶ m ³)				
4.2	Maximum elevation of the reservoir	(mASL)				
4.3	Minimum elevation of the reservoir	(mASL)				
4.4	Tail water elevation	(mASL)				
5	Limitation					
5.1	Irrigation requirements	(m ³ /s)				
5.2	Biological minimum	(m ³ /s)				
6	Anticipated annual generation	(MWh)				
7	Anticipated annual pumping	(MWh)				
8	Year of commissioning					
9	Year of revitalisation					

III-1.2 THERMAL POWER PLANTS							
Power plant		Place:					
№	Name	Unit	Power plant	Generation unit			
1	Total number/unit label			A1	A2		
2	Nominal capacity at the generator	(MW)					
3	Nominal capacity at the transmission outlet	(MW)					
4	Minimum capacity at the generator	(MW)					
5	Minimum capacity at the transmission outlet	(MW)					
6	Auxiliary consumption	%					
7	Specific heat consumption	(kJ/kWh)					
8	Efficiency level at the generator						
9	Efficiency level at the transmission outlet						
10	Basic fuel						
11	Calorific value of the basic fuel	(kJ/kg,m ³ ...)					
12	CO ₂ emission	(kg/MWh)					
13	CO emission	(kg/MWh)					
		(mg/m ³)*					
14	NO _x (NO ₂) emission	(kg/MWh)					
		(mg/m ³)*					
15	SO ₂ emission	(kg/MWh)					
		(mg/m ³)*					
16	Dust emission	(kg/MWh)					
		(mg/m ³)*					
17	Auxiliary fuel						
18	Year of commissioning						
19	Year of revitalisation						

*dry gas, normal conditions, reference oxygen

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III-1.3a COMBINED HEAT AND POWER PLANTS-(COMBINED OPERATION REGIMES) - GENERAL DATA														
Power plant:			Combined operation regime									Condensation operation regime		
Place:			Heat + steam + electricity			Heat + electricity			Steam + electricity			Electricity		
No		Unit	Power plant	Unit		Power plant	Unit		Power plant	Unit		Power plant	Unit	
1	Total number/unit label			A1	A2		A1	A2		A1	A2		A2	A2
2	Nominal capacity at the generator	(MW)												
3	Nominal capacity at plant outlet	(MW)												
4	Minimum capacity at the generator	(MW)												
5	Minimum capacity at plant outlet	(MW)												
6	Nominal heat capacity	(MWt)												
7	Minimum heat capacity	(MWt)												
8	Nominal generation of technological steam	t/h												
9	Minimum generation of technological steam	t/h												
10	Auxiliary electricity consumption	%												
11	Specific heat consumption for electricity	(kJ/kWh)												
12	Total efficiency level													
13	Efficiency level at transmission outlet													
14	Year of commissioning													
15	Year of revitalisation													

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III-1.3b COMBINED HEAT AND POWER PLANTS (COMBINED GENERATION PROCESSES) – data on fuel and emission of gases and dust														
Power plant: [] []			Combined operation regime									Condensation operation regime		
Place: [] []			Heat + steam + electricity			Heat + electricity			Steam + electricity			Electricity		
№		Unit	Power plant	Unit		Power plant	Unit		Power plant	Unit		Power plant	Unit	
				A1	A2		A1	A2		A1	A2		A1	A2
1	Basic fuel 1													
2	Calorific value of fuel	(kJ/kg,m³...)												
3	CO ₂ emission	(kg/MWh)												
4	CO emission	(kg/MWh)												
		(mg/m³)*												
5	NO _x (NO ₂) emission	(kg/MWh)												
		(mg/m³)*												
6	SO ₂ emission	(kg/MWh)												
		(mg/m³)*												
7	Dust emission	(kg/MWh)												
		(mg/m³)*												
8	Basic fuel 2													
9	Calorific value of fuel	(kJ/kg,m³...)												
10	CO ₂ emission	(kg/MWh)												
11	CO emission	(kg/MWh)												
		(mg/m³)*												
12	NO _x (NO ₂) emission	(kg/MWh)												
		(mg/m³)*												
13	SO ₂ emission	(kg/MWh)												
		(mg/m³)*												
14	Dust emission	(kg/MWh)												
		(mg/m³)*												

*dry gas, normal conditions, reference oxygen

III-2 ELECTRICITY TRANSMISSION/TRANSMISSION SYSTEM OPERATION (for activities numbers 3 and 4 from Section I)					
III-2.1 TRANSMISSION NETWORK – General data					
1	Transmission area (geographical description)				
2	Neighbouring electric power systems		Number of interconnection transmission lines		
2.1					
2.2					
2.3					
2.4					
2.5					
2.6					
2.7					
2.8					
2.9					
	Total				
3	Electricity distribution companies				
3.1	Total number of electricity distribution companies to which electricity is transmitted				
3.2	Total number of electricity delivery points to distribution systems				
4	Direct consumers				
4.1	Total number of direct consumers				
4.2	Total number of electricity delivery points to direct consumers				
III-2.2 TRANSMISSION NETWORK – sub-stations – in total					
№	Sub-station	Total number of SS	Number of transformers	Total installed capacity	
	(kV/kV)			(MVA)	
1	400/x				
2	220/x				
3	110/x				
4					
5					
III-2.3 TRANSMISSION NETWORK – transmission lines – in total					
№	Voltage level	Overhead	Number of pylons	Cable	Total
	(kV)	(km)		(km)	(km)
1	400				
2	220				
3	110				
4					
5					
	Total				

III-3 ELECTRICITY DISTRIBUTION/ELECTRICITY DISTRIBUTION SYSTEM OPERATION (for activities number 7 and 8 from Section I)			
III-3.1 DISTRIBUTION NETWORK – General data			
ED:			
1	Distribution area (geographical description)		
2	Number of electricity delivery points from the transmission system		
3	Organisational units within the distribution area	Organisational unit area	
3.1			
3.2			
3.3			
4	Neighbouring distribution system	Connected transmission lines	
		Name	Voltage level (kV) Name
4.1			
4.1.1			
4.1.2			
4.1.3			
4.2			
4.2.1			
4.2.2			
4.2.3			

III-3.2 DISTRIBUTION NETWORK – Consumers Data			
ED:			
Organisational unit:		Number of consumers	Annual consumption
			(GWh)
A	Consumers with demand metering		
1	HV consumers 110kV		
2	Total MV		
2.1	MV consumers 35kV		
2.2	MV consumers 20kV		
2.3	MV consumers 10kV		
3	MV consumers 0,4kV		
B	Consumers without demand metering		
4	Households		
5	Commercial sector and others		
C	Public lighting		
TOTAL (A+B+C)			
ED:			
TOTAL ED		Number of consumers	Annual consumption
			(GWh)
A	Consumers with demand metering		
1	HV consumers 110kV		
2	Total MV		
2.1	MV consumers 35kV		
2.2	MV consumers 20kV		
2.3	MV consumers 10kV		
3	MV consumers 0,4kV		
B	Consumers without demand metering		
4	Households		
5	Commercial sector and others		
C	Public lighting		
TOTAL (A+B+C)			

III-3.3 DISTRIBUTION NETWORK – substations – in total				
ED:				
№	Substation	Total number of substations	Total number of transformers	Installed capacity
	(kV/kV)			(MVA)
1	110/x			
2	35/x			
3	20/x			
4	10/0,4			
III-3.4 DISTRIBUTION NETWORK – substations x/0,4				
№	Substation	Total substation capacity (MVA)	Total number of transformers	
1	Organisational unit			
	20/0.4 (kV/kV)			
	10/0.4 (kV/kV)			
	Total OU			
2	Organisational unit			
	20/0.4 (kV/kV)			
	10/0.4 (kV/kV)			
	Total OU			
	Total ED			
III-3.5 DISTRIBUTION NETWORK – substations 35/x				
№	Substation	Total substation capacity (MVA)	Total number of transformers	
1	Organisational unit			
	35/10 (kV/kV)			
	35/20 (kV/kV)			
	Total OU			
2	Organisational unit			
	35/10 (kV/kV)			
	35/20 (kV/kV)			
	Total OU			
	Total ED			

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III-3.7 DISTRIBUTION NETWORK – Length of distribution network								
ED:								
№	Voltage level	Type	Organisational units				Total ED	
			OU 1		OU 2		Length	Number of pylons
	(kV)		Length	Number of pylons	Length	Number of pylons		
			(km)		(km)		(km)	
1	110	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 110 kV						
2	35	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 35 kV						
3	20	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 20 kV						
4	10	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 10 kV						
5	0.4	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 0.4 kV						
6	all	Wooden pole						
		Steel pylon						
		Concrete pole						
		Overhead total						
		Cable						
		Total 0.4-110kV						

III – 4 OIL DERIVATIVES PRODUCTION (for activity number 11 from Section I)				
Type of Refinery (circle answer):				
1. Hydro-skimming (simple type) <input type="checkbox"/>		3. Deep conversion (most complex type) <input type="checkbox"/>		
2. Conversion (complex type) <input type="checkbox"/>		4. Other <input type="checkbox"/>		
Refinery capacity:				
Facility	Capacity [t/a]	Origin (Licence)	Year of construction/reconstruction	Year of commissioning
Primary facilities				
Atmospheric distillation				
Vacuum distillation				
Secondary facilities				
FCC (Fluid Catalytic Cracker)				
Hydrocracking				
Visbreaking				
Thermal cracking				
Catalytic reforming (Platforming)				
Isomerisation				
Alkylation				
Other				
Aromate production				
Processing and production of gases				
Bitumen production				
Road bitumen				
Industrial bitumen				
Sulphur production				
Hydro-refinement facilities				
Hydro-desulphurisation				
Hydro-finishing				
Extraction and sweetening of sulphur compounds (MEROX)				
Aminic washing of gases				
Other				
Waste water treatment (circle answer)				
Primary treatment	1. Yes <input type="checkbox"/>	2. No <input type="checkbox"/>		
Secondary treatment	1. Yes <input type="checkbox"/>	2. No <input type="checkbox"/>		
Bio treatment	1. Yes <input type="checkbox"/>	2. No <input type="checkbox"/>		
Energy facilities				
Electricity	1. No <input type="checkbox"/>	2. Energy production <input type="checkbox"/>	3. Non-energy production <input type="checkbox"/>	
Heat	1. No <input type="checkbox"/>	2. Energy production <input type="checkbox"/>	3. Non-energy production <input type="checkbox"/>	
Process fluids (raw water, cooling water, etc)	1. No <input type="checkbox"/>	2. Yes <input type="checkbox"/>		
Note				

III – 5 OIL TRANSPORT VIA OIL PIPELINES (for activity number 12 from Section I)	
Length of oil pipeline [km]	
Section	
Nominal annual capacity [t/a]	
Physical volume of pipeline [m³]	
Maximum pumping capacity [m³/h]	
Operating capacity of transport pumps [m³/h]	
Total capacity of terminal – storage for receipt/transport of crude oil [m³]	
Capacity of transport pumps [m³/h]	
Type of oil pipeline	1. Unidirectional <input type="checkbox"/> 2. Bidirectional <input type="checkbox"/>
Flow gauges:	
Inlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Outlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
System for remote monitoring (SCADA)	1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Note	
III – 6 OIL DERIVATIVES TRANSPORT VIA PRODUCT PIPELINES (for activity number 13 from Section I)	
Length of product pipeline [km]	
Section	
Nominal transport capacity [t/a]	
Physical volume of product pipeline [m³]	
Maximum pumping capacity [m³/h]	
Total capacity of terminal – storage for inlet/outlet of derivatives [m³]	
Number and structure of reservoir [m³]	
Type of product pipeline	1. Unidirectional <input type="checkbox"/> 2. Bidirectional <input type="checkbox"/>
Flow meters:	
Inlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Outlet	1 Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
System for remote monitoring (SCADA)	1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
Use (basic derivative)	
Note	

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III – 8 OIL DERIVATIVES RETAIL – STATIONS FOR THE SUPPLY OF MOTOR VEHICLES WITH FUEL (for activity № 15a from Section I)																
Note: IN column 'Position' write-in an abbreviation according to the following key, depending on the type of the road along which the station is located: A – Motorway M – Municipal road N – Non-categorised road S – Road in a settlement																
№	Name	Address	Position	Year of construction/reconstruction	Number of pumps	Capacity										
						Diesels/fuel oils			Petrol				TNG			
						Number of reservoirs	Total volume [m ³]	Number of nozzles	Turnover in the last year [000 lit]	Number of reservoirs	Total volume [m ³]	Number of nozzles	Turnover in the last year [000 lit]	Number of reservoirs	Total volume [m ³]	Number of nozzles
1																
2																
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
13																
14																
15																
Note:																

III – 9 NATURAL GAS TRANSPORT/NATURAL GAS TRANSPORT SYSTEM OPERATION (for activities number 16 and 17 from Section I)						
Transport area						
Length of transport system [km]						
Transport system capacity [bill. m ³ /a]						
Operating pressure volume (linepack) [m ³]						
Year of construction						
Year of commissioning						
Connection inlet points – natural gas stations						
Name	Capacity [m ³ /h]			Operating pressure [bar]		
	Min	Max	Real	Min	Max	Operating
Connection outlet points for natural gas						
Name	Capacity [m ³ /h]			Operating pressure [bar]		
	Min	Max	Min	Max	Min	Max
Compressor stations (specify name)		1-	2-	3-	4-	
Installed capacity of compressor [kW]						
Number of units						
Motive power [kW]						
Motor drive						
Maximum designed capacity [m ³ /h]						
Operating capacity [m ³ /h]						
Maximum and minimum pressures (inlet/outlet) [bar]						
International connections		1	2	3	4	
Name and state						
Capacity [mill. m ³]						
Pressure at take-over point Min/Max [bar]						
Number of connections						
Transported amounts in the previous five years [bill. m³]		2001	2002	2003	2004	2005
Remote operation and monitoring system (SCADA)		1. Yes <input type="checkbox"/>		2. No <input type="checkbox"/>		
Data on metering devices						
Number of measuring points						
Number of take-over points without gauges						
Note:						

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III – 10 NATURAL GAS DISTRIBUTION/NATURAL GAS DISTRIBUTION SYSTEM OPERATION (for activities numbers 20 and 21 from Section I)													
Distribution area (specify locations)													
Length of distribution system within which activity is performed by locations [km]													
Distribution system													
№	Location	Material	Length [km]	Diameter [DN]	Capacity [m ³ /h]	Pressure [bar]			Year		Number of connections		
						Min	Max	Operating	Construction/reconstr.	Commissioning	Design	Constructed	active
1.													
2.													
3.													
4.													
5.													
Annual consumption by months for the previous year [m ³]	1.		2.		3.		4.						
	5.		6.		7.		8.						
	9.		10.		11.		12.						
Average consumption by categories for the previous year [m ³]	households						industry						
Note													

III – 11 NATURAL GAS STORAGE/NATURAL GAS STORAGE OPERATION (for activities numbers 18 and 19 from Section I)				
Location				
Type of storage				
Gas preparation for storage				
Installed capacity of storage [mill. m ³]				
Projected losses [%]				
Number of boreholes				
Daily input amounts [m³]	minimum	maximum		
Daily output amounts [m³]	minimum	maximum		
Maximum pressure [bar]	inlet	outlet		
Minimum pressure [bar]				
Operating pressure [bar]				
Gas line diameter [DN]				
Gas line capacity [m³]				
Data on compressor facility				
Installed capacity of compressor facility [kW]				
Number of units				
Installed capacity of compressor [kW]	1-	2-	3-	4-
Motive power [kW]				
Motor drive				
Maximum projected capacity [m³/h]				
Operating capacity [m³/h]				
Maximum and minimum pressures (inlet/outlet) [bar]				
Note				

IV TERMS REGARDING REQUIREMENTS ON THE PROFESSIONAL STAFF FROM ARTICLE 3 OF THE RULEBOOK						
Technical operation activities (for activities № 1, 2, 3, 4, 7, 8, 11, 12, 13, 14, 18 and 19 from Section I)						
Activities (type of activity by name and description)	Number of employees (total on specified activities)	Profession (prevailing type of qualifications according to the specified number of employees)	Work experience (number of employees meeting this requirement)	Type of labour contract according to the specified number of employees		
				temporary contract	permanent contract	
Technical operation activities (for activities № 16, 17, 20 and 21 from Section I)						
Activities (type of activity by name and description)	Number of employees (total on specified activities)	Profession (prevailing type of qualifications according to the specified number of employees)	Work experience (number of employees meeting this requirement)	Profess. exam (number of employees meeting this requirement)	Type of labour contract according to the specified number of employees	
					temporary contract	permane. contract
Operator in facilities (for activities № 16, 17, 20 and 21 from Section I)						
Activities (type of activity by name and description)	Number of employees (total on specified activities)	Profession (prevailing type of qualifications according to the specified number of employees)	Work experience (number of employees meeting this requirement)	Profess. exam (number of employees meeting this requirement)	Type of labour contract according to the specified number of employees	
					temporary contract	permane. contract
Maintenance activities within facilities (for activities № 16, 17, 20 and 21 from Section I)						
Activities (type of activity by name and description)	Number of employees (total on specified activities)	Profession (prevailing type of qualifications according to the specified number of employees)	Work experience (number of employees meeting this requirement)	Profess. exam (number of employees meeting this requirement)	Type of labour contract according to the specified number of employees	
					temporary contract	permane. contract
NOTE:						

V STATEMENTS OF THE APPLICANT			
<p>Instruction: If the applicant is submitting the request for the first time, the statement № 5 Section V should not be filled-in.</p> <p>The statement № 2 ,Section V should be filled-in only for the activities for which Section III is filled in. The statement № 3 ,Section V should be filled-in only for the activities for which Section IV is filled in.</p> <p>As the undersigned, I hereby guarantee with my signature:</p>			
№	STATEMENTS	YES	NO
1.	The applicant whom I represent is registered for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant whom I represent has the right to use facilities, devices, installations and plants meeting conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection regulations, as well as environmental regulations, necessary for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
3.	The applicant whom I represent factually has professionally qualified staff indicated in this application	<input type="checkbox"/>	<input type="checkbox"/>
4.	The applicant whom I represent possesses funds necessary for carrying out the energy activity for which this license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.	License was not revoked for carrying out the same energy activity from the applicant whom I represent in the past three years prior to the submission of the request	<input type="checkbox"/>	<input type="checkbox"/>
6.	Members of the management body of the applicant whom I represent were not legally convicted for criminal acts related to the performance of any corporate activity	<input type="checkbox"/>	<input type="checkbox"/>

VI		EVIDENCE WHICH NEED TO BE SUBMITTED	
<p>Instruction: Evidence № 3 and 7 Section VI shall be submitted only for activities for which Section III is filled-in. Evidence № 4 Section VI shall be submitted only for activities for which Section IV is filled-in. Evidence № 5.1, 5.2, 5.3 and 5.4 Section VI are alternative. Evidence № 5.3 and 5.6 Section VI shall be submitted by energy entities which have carrying out energy activity two or more years prior to the submission of this license application. Evidence № 5.4 and 5.7 Section VI shall be submitted by energy entities carrying out the energy activity less than two years prior to the submission of the license application. Evidence № 5.8 and 5.9 Section VI shall be submitted by the energy entity which has not carried out the energy activity before. Evidence № 6.1 and 6.2 Section VI shall be submitted only by those entities entrusted with the carrying out of energy activity through an Act on Empowerment, i.e. to which concession was granted for carrying out the energy activity.</p>			
№	Evidence (originals and certified photocopies)	Attached (check)	
1.	Account from the Serbian corporate entities register	<input type="checkbox"/>	<input type="checkbox"/>
2.	Act on Establishment	<input type="checkbox"/>	<input type="checkbox"/>
3.	Reports of competent inspectors confirming that facilities, devices, installation or plants meet all stipulated conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection, environmental regulations	<input type="checkbox"/>	<input type="checkbox"/>
4.	Report of the competent inspector verifying that the applicant meets all stipulated conditions regarding professional staff required for carrying out energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.1	Certificate of the business bank certifying that the applicant possesses funds necessary for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.2	Certificate of the business bank confirming that funds may be placed at the disposal of the applicant for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.3	Certificates of business banks on realised turnover and daily average of funds on all current accounts of the applicant for the previous two calendar years	<input type="checkbox"/>	<input type="checkbox"/>
5.4	Certificates of business banks on realised turnover and daily average of funds on all current accounts of the applicant for the period shorter than two calendar years	<input type="checkbox"/>	<input type="checkbox"/>
5.5	Solvency report, i.e. standardised solvency reports of the National Bank of Serbia - <i>BON – 1 Full Solvency Report and BON – 4 Data of Financial Status</i> , issued in accordance with the law	<input type="checkbox"/>	<input type="checkbox"/>
5.6	Balance sheet for the previous two years	<input type="checkbox"/>	<input type="checkbox"/>
5.7	Balance sheet for the period shorter than two years	<input type="checkbox"/>	<input type="checkbox"/>
5.8	Opening balance sheet	<input type="checkbox"/>	<input type="checkbox"/>
5.9	Evidence on ability to provide sufficient funds for carrying out the energy activity defined by the business plan or operation plan, i.e. financial plan of the applicant for the year for which it submits license application (financial part of the fixed capital, financial or other guarantees on execution, warranty or other guarantees in the amount of planned activities)		
6.1	Valid Concession Contract for carrying out the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
6.2	Valid Act on Empowerment for carrying out the energy activity as the activity of public interest	<input type="checkbox"/>	<input type="checkbox"/>
7.	Evidence on the right to use facilities for carrying out the energy activity for which license application is submitted (specify evidence)	<input type="checkbox"/>	<input type="checkbox"/>

8.	Act of the competent authority verifying that members of the management body were not legally convicted for criminal acts related to the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
9.	Evidence on the payment of republic administrative tax	<input type="checkbox"/>	<input type="checkbox"/>

I hereby declare that all data specified in this application and attached documents are true and valid and that I bear full material and criminal responsibility for incorrectness of the specified data.

Responsible person (status):	
Name:	
Surname:	
ID No:	
Date of application submission:	
Place:	
Signature:	
Seal:	

<i>(name of authority)</i>	
APPLICATION FOR ENERGY LICENSE	
General instructions: Fill-in Sections I- VI including the statement on authenticity and validity in this application and attached documents, also attach all required evidence	
Applicant (name and head office – for legal persons; name and address – for entrepreneurs) 	Acceptance seal of the Energy Agency of the Republic of Serbia
I hereby submit a request for the issuing of the licence for carrying out energy activity pursuant to the provisions of the Energy Law ('Official Gazette', № 84/04) and Rulebook on Terms of Issuing and Revoking Energy Activities' Licenses	
I	LICENSE APPLICATION
Instruction: It is permitted to circle only the number of one energy activity. Separate applications shall be submitted for each energy activity.	
№	Energy activity
1. <input type="checkbox"/>	Heat generation in heating plants of the total installed capacity of 1 MW or higher
2. <input type="checkbox"/>	Heat distribution
3. <input type="checkbox"/>	Heat distribution system operation
4. <input type="checkbox"/>	Heat supply of tariff buyers

II		GENERAL DATA ON THE APPLICANT	
Name			
Head Office			
Address			
Company's ID number			
Company's tax ID number			
Phone		Fax	
E-mail			
Responsible person	Name		
	Surname		
	Address		
Account number from the Serbian corporate entities register			
<i>Energy activities for which the applicant holds the license</i>	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		
	8.		
	9.		
	10.		
<i>Other non-energy activities of the applicant</i>	1.		
	2.		
	3.		
	4.		
	5.		

IV						REQUIREMENTS REGARDING PROFESSIONAL STAFF ACCORDING TO THE ARTICLE 3 OF THE RULEBOOK (for activity № 1, 2 and 3, from Section I)					
Activities (type of activity by name and description)	Number of employees (total on specified activities)	Profession (prevailing type of qualifications according to the specified number of employees)	Work experience (number of employees meeting this requirement)	Type of labour contract according to the specified number of employees							
				temporary	permanent						
NOTE:											

V STATEMENTS OF THE APPLICANT			
<p>Instruction: If the applicant is submitting the application for the first time, the statement № 5 Section V should not be filled-in. The statement № 2 and 3, Section V should be filled-in only for the activities 1, 2 and 3 of Section I.</p> <p>As the undersigned, I hereby guarantee with my signature:</p>			
№	STATEMENTS	YES	NO
1.	The applicant whom I represent is registered for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
2.	The applicant whom I represent has the right to use facilities, devices, installations and plants meeting conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection regulations, as well as environmental regulations, necessary for carrying out the energy activity for which I submit this license application	<input type="checkbox"/>	<input type="checkbox"/>
3.	The applicant whom I represent factually has professionally qualified staff indicated in this application	<input type="checkbox"/>	<input type="checkbox"/>
4.	The applicant whom I represent possesses funds necessary for carrying out the energy activity for which this license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.	License was not revoked for carrying out the same energy activity from the applicant whom I represent in the past three years prior to the submission of the application	<input type="checkbox"/>	<input type="checkbox"/>
6.	Members of the management body of the applicant whom I represent were not legally convicted for criminal acts related to the performance of any corporate activity	<input type="checkbox"/>	<input type="checkbox"/>

VI		EVIDENCE WHICH NEED TO BE SUBMITTED	
<p>Instruction: Evidence № 3, 4 and 7 Section VI shall be submitted only for activities 1, 2 and 3, Section I. Evidence № 5.3 and 5.6 Section VI shall be submitted by energy entities which have been carrying out energy activity for two or more years prior to the submission of this license application. Evidence № 5.4, Section VI shall be submitted by energy entities which have been carrying out the energy activity for less than two years prior to the submission of the license application. Evidence № 5.5 Section VI shall be submitted by the energy entity which has not carried out the energy activity before. Evidence № 6.1 and 6.2 Section VI shall be submitted only by those entities entrusted with the carrying out of energy activity through an Act on Empowerment, i.e. to which concession was granted for carrying out the energy activity.</p>			
No	Evidence (originals and certified photocopies)	Attached (check)	
1.	Account from the Serbian corporate entities register	<input type="checkbox"/>	<input type="checkbox"/>
2.	Act on Establishment	<input type="checkbox"/>	<input type="checkbox"/>
3.	Reports of competent inspectors confirming that facilities, devices, installation or plants meet all stipulated conditions and requirements defined by technical regulations, energy efficiency regulations, fire and explosion protection, environmental regulations	<input type="checkbox"/>	<input type="checkbox"/>
4.	Report of the competent inspector verifying that the applicant meets all stipulated conditions regarding professional staff required for carrying out energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.1	Certificate of the business bank certifying that the applicant possesses funds necessary for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.2	Certificate of the business bank confirming that funds may be placed at the disposal of the applicant for carrying out the energy activity for which the license application is submitted	<input type="checkbox"/>	<input type="checkbox"/>
5.3	Balance sheet for the previous two years	<input type="checkbox"/>	<input type="checkbox"/>
5.4	Balance sheet for the period shorter than two years	<input type="checkbox"/>	<input type="checkbox"/>
5.5	Opening balance sheet	<input type="checkbox"/>	<input type="checkbox"/>
6.1	Valid Concession Contract for carrying out the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
6.2	Valid Act on Empowerment for carrying out the energy activity as the activity of public interest	<input type="checkbox"/>	<input type="checkbox"/>
7.	Evidence on the right to use facilities for carrying out the energy activity for which license application is submitted (specify evidence)	<input type="checkbox"/>	<input type="checkbox"/>
8.	Act of the competent authority verifying that members of the management body were not legally convicted for criminal acts related to the energy activity	<input type="checkbox"/>	<input type="checkbox"/>
9.	Evidence on the payment of republic administrative tax	<input type="checkbox"/>	<input type="checkbox"/>

I hereby declare that all data specified in this application and attached documents are true and valid and that I bear full material and criminal responsibility for incorrectness of the specified data.

Responsible person (status):	
Name:	
Surname:	
ID No:	
Date of application submission:	

FORM P

Place:	
Signature:	
Seal:	